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19 July 2016

Dear Parent/Carer

This letter contains information regarding the beginning of term in September. The school will be open from September 5th for an Induction Week for staff and students. To give space for a range of important staff training sessions, the students' programme will be staggered across the week.

The induction programme for students will include the following: issuing timetables and enrichment enrolment; revisiting our Behaviour for Learning system; Ambition for All - our core values and attitudes at Highbury Grove; House and Year assemblies; study skills, use of the library and an introduction to Google Classroom (replacing ShowMyHomework). A detailed programme will be issued to students on their first day.

Monday 5 September:

Staff Training Day; School CLOSED to students.

Tuesday 6 September: 8.45am - 1.15pm. New Student Induction Day.

All new Year 7 students should attend.

Students leave after lunch at 1.15pm

Wednesday 7 September: 8.45am - 1.15pm. Induction Day One

First day back for Year 8-11. All students return for their first induction day.

Students leave after lunch at 1.15pm.

Thursday 8 September: 8.45am - 2.25pm. Induction Day Two

All students in all years are involved, Years 7-11 leave after Period 4 at 2.25pm and Years 12 & 13 leave at 12.25pm.

Friday 9 September: 8.45am - 3.25pm Full Day.

The first full day. We will follow the Friday Week B timetable.

Monday 12 September: Full Week A timetable begins.

I would also like to draw your attention to an important change to school operations next term. In order to increase our site security and the strengthen the management of late arrivals or early departures, we will be completely closing the student entrance and gate between 9.05 am and 3.15pm. All visitors and students arriving or leaving the site between those times will be directed to the main entrance on Highbury Grove. The student reception office will continue to provide services to students throughout the day but without the need to monitor the student entrance.

Finally, I would like to remind all parents of the importance of keeping the main office informed of all changes to your telephone numbers, email address and residential address, for all family members on our system.

Thank you for your cooperation and support.

Regards

A handwritten signature in black ink, appearing to read 'Tom Sherrington', with a stylized flourish at the end.

Tom Sherrington
Headteacher